

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL  
State of Washington

STATE BOARD FOR COMMUNITY COLLEGE EDUCATION  
(name of governing body)

(agency name, if applicable)

Resolution No. 81-65

Administrative Order No. 89

(1) Be it resolved by the State Board for Community College Education  
acting at Olympia, Washington (place)

that it does promulgate and adopt the annexed rules relating to:  
tuition and fee charges for ungraded courses offered by community colleges.

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 81-16-071 filed with the code reviser on 8/15/81. Such rules shall take effect:

- [X] pursuant to RCW 34.04.040(2).
- [ ] at a later date, such date being \_\_\_\_\_

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, \_\_\_\_\_, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.026<sup>1</sup> that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" (fill in statement (a), (b), or (c) as appropriate):

- [X] (a) This rule is promulgated pursuant to RCW 28B.15.500 as amended by Chapter 257, Laws of 1981, and is intended to administratively implement that statute.
- [ ] (b) This rule is promulgated pursuant to RCW \_\_\_\_\_ which directs that the

(agency)

has authority to implement the provisions of

(name of act or RCW citation)

- [ ] (c) This rule is promulgated under the general rule-making authority of the

(agency)

as authorized in RCW \_\_\_\_\_

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order, after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

STATE OF WASHINGTON  
FILED  
APPROVED AND ADOPTED September 11, 1981  
SEP 14 1981

By Gilbert J. Carbone  
Assistant Director  
Title

CODE REVISER'S OFFICE  
WSR 81-19-060

AMENDATORY SECTION (Amending Order 71, Resolution 78-29, filed 6/30/78)

WAC 131-28-025 METHOD OF ASSESSING TUITION AND FEE CHARGES. (1) For academic and occupational regular or short courses, tuition and fees charged to students:

(a) Shall be based upon the number of credits assigned to such courses as listed in the official and current catalog of the college, or for courses not given such credit designations, the number of credit equivalents as computed by the method for deriving such equivalents established by the State Board.

(b) shall be assessed on a per-credit basis at uniform rates for resident and for nonresident students, provided:

(i) That the respective maximums charged to any resident or nonresident student shall not exceed the amount specified in ((REW-28B-45-500)) chapter 28B.15 RCW,

(ii) that the required nonresident differential is charged to students registered for seven or more credits.

(c) shall be assessed for part-time students, exclusive of services and activities fees, for each credit of registration or its equivalent, at the rate of one-tenth of the total combined tuition and operating fees charged to full-time students consistent with ((REW 28B-45-500)) chapter 28B.15 RCW.

(2) The provisions of this section shall not apply to the ungraded courses set forth in WAC 131-28-026.

(3) For community service courses, fees charged to students:

(a) Shall be designated as a special fee, all revenue from which shall be used for the general operations and maintenance of the college;

(b) shall be assessed at a rate sufficient to defray the direct and indirect costs of offering such community service courses.

(4) Nothing herein shall be construed to be a restriction on the right of the district board of trustees to assess additional noninstructional fees and special fees to cover unique instructional costs or expendable instructional materials related to any course offered by a college district.

AMENDATORY SECTION (Amending Order 71, Resolution 78-29, filed 6/30/78)

WAC 131-28-026 TUITION AND FEE CHARGES FOR CERTAIN UNGRADED COURSES. (1) When in the judgment of a district board of trustees certain courses should be designated as ungraded courses and offered by tuition and fee rates that differ from the standard rates set by ((REW-28B-45-500-and)) WAC 131-28-025, the board of trustees may propose such designations and tuition and fee levels. Implementation of such proposals shall be contingent upon approval of the State Director, who shall review such proposals with respect to the provisions of subsection (2) of this section and with respect to a general standard of system-wide consistency of tuition and fee charges when essentially similar services are provided.

(2) Ungraded courses designated pursuant to subsection (1) of this section shall meet the following qualifications:

(a) The primary intent of offering the course is other than providing academic credit applicable to an associate's or higher degree.

(b) The course has a specialized purpose in that it is intended to meet the unique educational needs of a specific category or group of students.

(c) The course is offered for the purpose of providing the individual student with a ((discreet)) discrete skill or basic body of knowledge other than that intended to lead to initial employment.

(d) The course cannot be administered as a contract course pursuant to WAC 131-28-027, 131-32-010, or 131-32-020.

(e) The course is not offered primarily as an integral part of any lower-division curriculum or program.

(f) The course is not one specifically or primarily intended to satisfy requirements for receiving a high school diploma.

(3) For the purposes of this section, ungraded courses shall be defined as those courses classified according to the official course

classification taxonomy established by the State Board as occupational supplementary, occupational (~~non-wage-earning~~) homemaking, academic basic education, or academic general education courses, provided they shall also meet the qualifications set forth in subsection (2) of this section.

(4) For the purpose of implementing WAC 131-28-025(2), the tuition and fees, exclusive of special fees, charged by any Washington community college for the following ungraded courses shall be:

Course	Tuition	Operating Fee	Services and Activities Fee
(a) Courses offered for the purpose of satisfying <del>((educational))</del> related or supplemental educational requirements for apprentices while indentured with the Washington State Apprenticeship Council or Federal Bureau of Apprenticeship and Training	\$ <del>((13.50))</del> <u>24.00</u> per year	\$ <del>((13.50))</del> <u>24.00</u> per year	No Charge
(b) Department of Labor and Industries approved industrial first aid courses offered for the purpose of satisfying WISHA first aid certification requirements	No Charge	No Charge	No Charge
(c) Parent education involving cooperative pre-school program	<del>((One-half))</del> <u>The combined stand-ard district charge per credit ((per)) ((quarter)) hour for tuition and operating fees less ((one-half-of)) the pre-school cooperative fee, with any remainder divid-ed equally be-tween tuition and operating fee</u>	<del>((One-half))</del> <del>((the))</del> <del>((stand-))</del> <del>((ard))</del> <del>((district))</del> <del>((charge-per))</del> <del>((credit-per))</del> <del>((quarter))</del> <del>((less))</del> <del>((one-half-of))</del> <del>((of))</del> <del>((pre-school))</del> <del>((cooperative))</del> <del>((fee))</del>	No Charge

Course	Tuition	Operating Fee	Services and Activities Fee
(d) Farm management and small business management	\$((20-00)) <u>36.00</u> per year per person enrolled, minimum charge \$((40-00)) <u>72.00</u> per year	\$((20-00)) <u>36.00</u> per year per person enrolled, minimum charge \$((40-00)) <u>72.00</u> per year	No Charge
(e) Adult Basic Education courses supported by federal funds and English as a Second Language courses funded from such sources	No Charge	No Charge	No Charge
(f) <u>Emergency Medical Technician</u>	<u>\$9.00 per course</u>	<u>\$9.00 per course</u>	<u>No Charge</u>
(g) <u>Courses specifically designed to provide skills and understandings particularly related to the problems of retirement and advanced age</u>	<u>\$1.00 per credit hour</u>	<u>\$1.00 per credit hour</u>	<u>No Charge</u>

For the purpose of computing any refunds related to such tuition and fees charged for apprenticeship, small business management and farm management courses, the total tuition and fees charged on a yearly basis shall be prorated to a quarterly basis.

(5) Tuition, operating fees, and services and activities fees received pursuant to this section shall be accounted for and deposited in conformance with the provisions of RCW 28B.50.360, 28B.15.031, and 28B.15.041 respectively.